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3.11.05 Occupation Administration

The occupations in Projectile are the basis for staff planning, internal accounting and billing. As a basis for determining the internal costs and billable services are the charging rates which are assigned to these occupations. This definition applies to the entire installation.

For project-related differences in [pricing](#) and [costing](#), these billing rates can be modified for each project.

Occupation Programming	
	Document ▾ Edit ▾ View ▾ Back references ▾
Occupation	Programming
Description	Programming
Hourly external cost rate	100,00 EUR
Hourly internal cost rate	75,00 EUR
Hourly price production	88,50 EUR
Parent occupation	Programming and customizing
Suboccupations	<ul style="list-style-type: none"> <input type="checkbox"/> Programming - DB <input type="checkbox"/> Programming - Java <input type="checkbox"/> Programming - XML
StatusActive	<input checked="" type="checkbox"/>
Note	

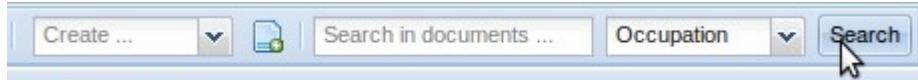
Required fields: Occupation, Description (when using the skill-matrix chart)

Characteristics:

- The cost rates for billing of services are used only for projects where there is no customer rates, project rates or employee rates have been defined (see also document types [customer](#) and [project](#)).
- The internal cost rates will only be used if no entry for the internal charge rate for the employee (or the [2.01.25 employment contract](#)) is stored.
- The production costs can be used with certain accounting of the company; in the standard version of these rates are not used in cost accounting.

Data Management

If an existing occupation is to be extended or modified, the relevant documents can be searched in the [search engine](#) ...



... and displays the appropriate search results.

Collection Query for Occupation	
Collection Edit file Report ▾	
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	Occupation
	1 Customizing
	2 Installation
	3 Programming
	4 Programming - DB
	5 Programming - Java
	6 Programming and customizing
	7 Programming-Java
	8 Programming-Java 3.0
	9 Programming - XML
	10 Support

After activating the link, the selected document is opened and the changes or modifications can be made. In the following example, the occupation "Programming - DB" is divided into three sub-occupations. First, "New Document" in the element sub-occupation is activated.

Occupation Programming - DB

Document ▾ Edit ▾ View ▾ Back references ▾

Occupation	Programming - DB	
Description	Programming - DB	
Hourly external cost rate	100,00	EUR
Hourly internal cost rate	75,00	EUR
Hourly price production	88,50	EUR
Parent occupation	Programming	
Suboccupations		
StatusActive	<input checked="" type="checkbox"/>	New document
Note		

The system creates a new document of the type “occupation” and pre-populates the document with the cost rates automatically.

Occupation

Document ▾ Edit ▾ View ▾

Occu	Save the document	Programming - MySQL	
Description	Programming - MySQL		
Hourly external cost rate	110,00	EUR	
Hourly internal cost rate	60,00	EUR	
Hourly price production	EUR		
Parent occupation	Programming - DB		
Suboccupations			
StatusActive	<input checked="" type="checkbox"/>		
Note			

Then, the remaining entries are defined and the the document is saved.

Further sub-occupations can be copied, modified and saved using “Create new document from this template” ...

The screenshot shows a software interface titled "Occupation Programming - MySQL". The main window displays various occupation details in a table format. A context menu is open over one of the rows, specifically for a document entry. The menu options are:

- Create a new document from this template
- Save the document
- Copy the document
- Delete the document
- Copy this document to the clipboard
- Reload document

The menu is displayed in a light gray box with a white background, and the first option is highlighted with a mouse cursor.

Occupation	Programming - MySQL
Description	
Hourly external cost	
Hourly internal cost	
Hourly price production	EUR
Parent occupation	Programming - DB
Suboccupations	
StatusActive	<input checked="" type="checkbox"/>
Note	

In the example, the occupations Programming - Oracle and ...

The screenshot shows the same software interface as the previous one, but with a modification. In the "Occupation" field, the value "Programming - Oracle" has been entered. The rest of the fields remain the same as in the previous screenshot.

Occupation	Programming - Oracle
Description	Programming - Oracle
Hourly external cost rate	110,00 EUR
Hourly internal cost rate	60,00 EUR
Hourly price production	EUR
Parent occupation	Programming - DB
Suboccupations	
StatusActive	<input checked="" type="checkbox"/>
Note	

... Programming - MS SQL are generated. The sub-occupations are then automatically transferred to the parent occupation.

Occupation Programming - DB	
<input type="button"/> Document	Document ▾
<input type="button"/> Edit	Edit ▾
<input type="button"/> View	View ▾
<input type="button"/> Back references ▾	
Occupation	Programming - DB
Description	Programming - DB
Hourly external cost rate	100,00 EUR
Hourly internal cost rate	75,00 EUR
Hourly price production	88,50 EUR
Parent occupation	Programming
Suboccupations	<input type="button"/> <input checked="" type="checkbox"/> <input type="checkbox"/> Programming - MySQL <input type="checkbox"/> Programming - Oracle <input type="checkbox"/> Programming - MS SQL
StatusActive	<input checked="" type="checkbox"/>
Note	

Defining New Occupations

To define a new occupation, the functionality “Create” with the document type “occupation” is used.



After clicking the create, a new document is generated.

Occupation

Document ▾ Edit ▾ View ▾

Occupation	<input type="text"/>
Description	<input type="text"/>
Hourly external cost rate	<input type="text"/> EUR
Hourly internal cost rate	<input type="text"/> EUR
Hourly price production	<input type="text"/> EUR
Parent occupation	
Suboccupations	
StatusActive	<input checked="" type="checkbox"/>
Note	<input type="text"/>

After all the information is entered, the document is then saved using

Occupation

Document ▾ Edit ▾ View ▾

Occupation	Construction
Description	2D and 3D construction
Hourly external cost rate	78,00 EUR
Hourly internal cost rate	40,00 EUR
Hourly price production	<input type="text"/> EUR
Parent occupation	
Suboccupations	
StatusActive	<input checked="" type="checkbox"/>
Note	<input type="text"/>

In the example, a new occupation “Construction” has been created.

Occupation

Occupation	Construction
Description	2D and 3D construction
Hourly external cost rate	78,00 EUR
Hourly internal cost rate	40,00 EUR
Hourly price production	
Parent occupation	
Suboccupations	
StatusActive	<input checked="" type="checkbox"/>
Note	

This occupation can be divided into sub-occupations as described above.

Occupation

Occupation	Construction
Description	2D and 3D construction
Hourly external cost rate	78,00 EUR
Hourly internal cost rate	40,00 EUR
Hourly price production	
Parent occupation	
Suboccupations	
StatusActive	<input checked="" type="checkbox"/> New document
Note	

[...continued 1](#)

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