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3.07 Archives und History

Projectile includes optionally, a trash/recycle bin functionality (archive) and a document-based history.

3.07.1 Archives / Recycle Bin Functionality

If the document is no longer needed in the active data pool, clicking on ...

Project 13 Implementation Projectile 3.0

Document ▾ Edit ▾ View ▾ Back references ▾ Actions ▾

Master d Delete the document ins Portfolio Status Budget Financial data Order data Documentation Misc

Project number Number 13 Status Closed live ▾

Description Implementation Projectile 3.0

Project start/end date From 30.11.2009 ▾ To 09.12.2009 ▾

Parent project

Subprojects

Number	Description	Status
1 13.1	Implementation	Closed live
2 13.2	Planning	Closed live

Processes

Process number	Description	Begin date planning	End date planning
1 13-1	Development	30.11.2009	09.12.2009

Milestones

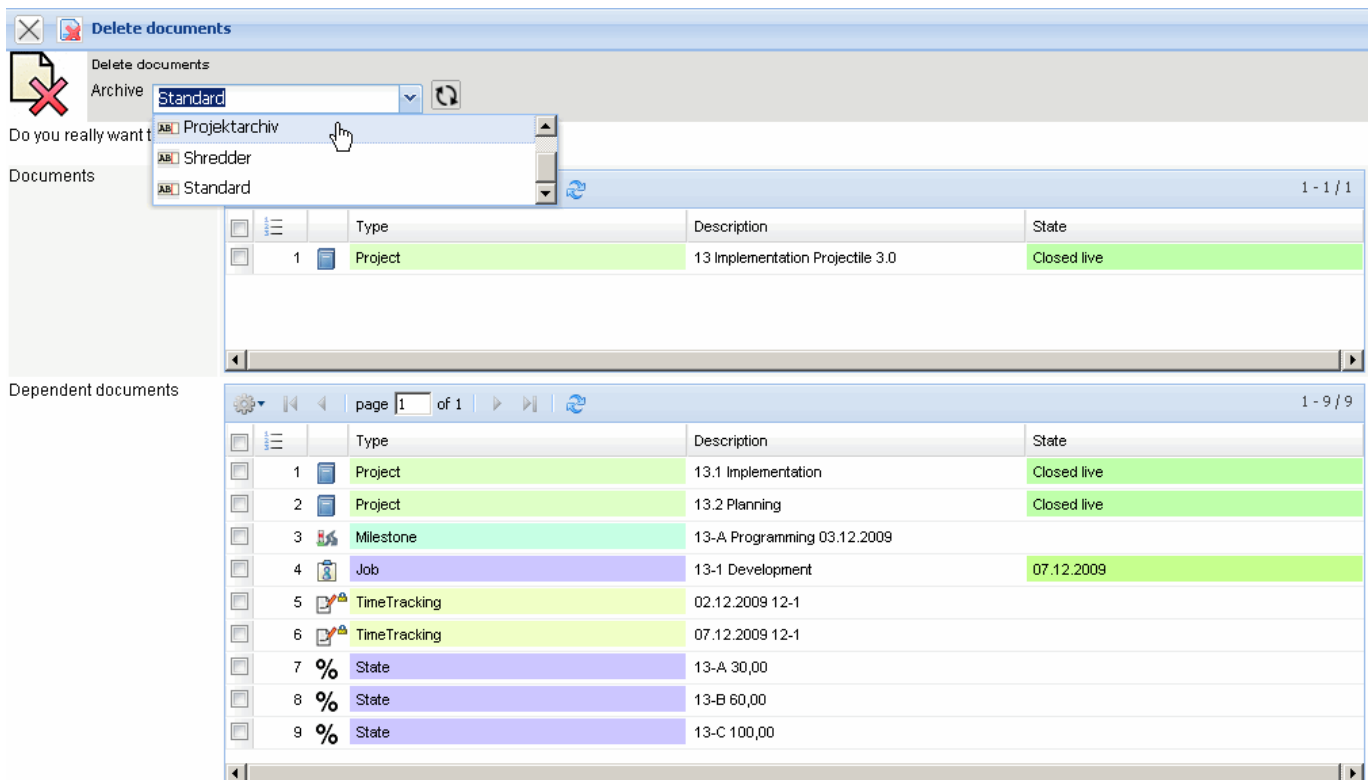
No entries ▾

Grade of completion

Number	State
1 13-A	30,00
2 13-B	60,00
3 13-C	100,00

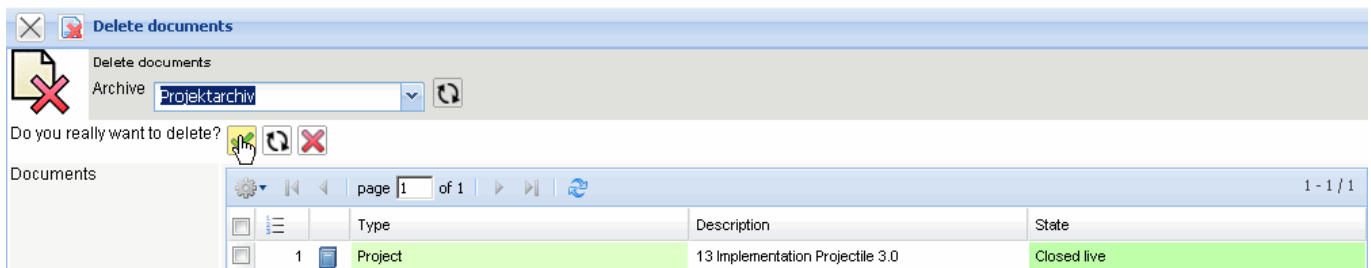
... will delete it.

Before the document is deleted, a dialog appears; asking if the document should be deleted.

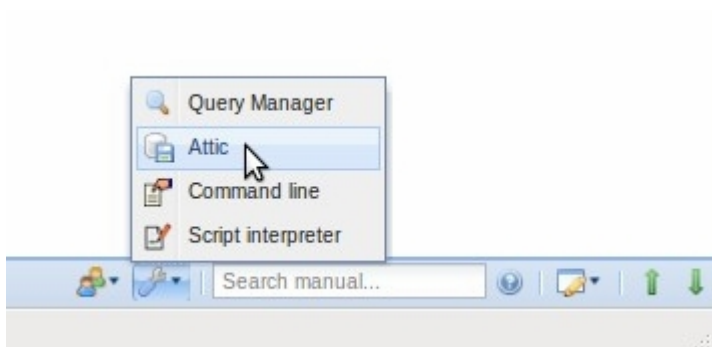


This dialogue is a security precaution, since the deletion can be undone only by selected users (see also recycle bin / Archive). If the project is deleted, it can be restored from the recycle bin. Analogically the archiving also functions for future restoring of projects or of other data pool.

In the following example, the project 13 Implementation Projectile 3.0 is moved to the project archive. This process may take some time for larger structures.



With the functionality  the recycle bin or the archive can be accessed.



In the search dialog you can enter a search text, or a document type, date of deletion and the sort order.

Suche im Archiv

Archive: Standard

Free text:

Document type:

Deleted from: 30.11.2009

To:

Ascending: ☐

Start

In the example you can search for all projects in the project archive, which have been deleted after 01.12.2009:

Suche im Archiv

Archive: Projektarchiv

Free text:

Document type: Project

Deleted from: 01.12.2009

To:

Ascending: ☐

Start

The system finds three archival projects (the top project 13 and the two sub-projects of the project 13).

Collection 07.12.2009 13:25:49

Collection Edit file Report

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Entries
1 AtticDocument Project 13 Implementation Projectile 3.0 07.12.2009 11:46:04
2 AtticDocument Project 13.1 Implementation 07.12.2009 11:46:04
3 AtticDocument Project 13.2 Planning 07.12.2009 11:46:04

Information is located in the deleted document, when the document has been deleted by which user

as well as the contents of the deleted document. This document can be restored or deleted from the project archive as a copy or in the original condition.

AtticDocument Project 13 Implementation Projectile 3.0 07.12.2009 11:46:04



Attic document

Deleted Document
DocumentNumber
By
FromDatastore

07.12.2009 11:46:04,416 [1]
Project 13 Implementation Projectile 3.0
11
2
Default

Related Documents

CreateCopies
Recreate
Purge

☐  [1] State 13-C 100,00 07.12.2009 11:46:04 416 1
☐  [2] State 13-B 60,00 07.12.2009 11:46:04 416 1
☐  [3] State 13-A 30,00 07.12.2009 11:46:04 416 1
☐  [4] TimeTracking 07.12.2009 12-1 07.12.2009 11:46:04 416 1
☐  [5] TimeTracking 02.12.2009 12-1 07.12.2009 11:46:04 416 1
☐  [6] Additional information 02.12.2009 12-1 07.12.2009 11:46:04 416 1
☐  [7] Job 13-1 Development 07.12.2009 11:46:04 416 1
☐  [8] Milestone 13-A Programming 03.12.2009 07.12.2009 11:46:04 416 1
☐  [9] Project 13.2 Planning 07.12.2009 11:46:04
☐  [10] Project 13.1 Implementation 07.12.2009 11:46:04
☐  [11] Project 13 Implementation Projectile 3.0 07.12.2009 11:46:04

OriginalDocument
Project
Number
Description
Begin planning
End planning
External order / project

12
13
Implementation Projectile 3.0
30.11.2009
09.12.2009
☐

In the example the original document is restored. This process may take several minutes for larger structures.

AtticDocument Project 13 Implementation Projectile 3.0 07.12.2009 11:46:04



Attic document

**Really recreate and save original documents?**
 

After the restoring the document, a confirmation dialog appears. Here, the user can select, whether the archived document should be deleted or not.

Collection 07.12.2009 14:08:01


The following documents were successfully recreated.
 Do you want to purge their archived versions?
 


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Type	Description	State
1 % State	13-C 100,00	
2 % State	13-B 60,00	
3 % State	13-A 30,00	
4 TimeTracking	07.12.2009 12-1	
5 TimeTracking	02.12.2009 12-1	
6 Additional information	TimeTracking 02.12.2009 12-1	
7 Job	13-1 Development	07.12.2009
8 Milestone	13-A Programming 03.12.2009	
9 Project	13.2 Planning	Closed live
10 Project	13.1 Implementation	Closed live
11 Project	13 Implementation Projectile 3.0	Closed live

After restoring the document, the system displays all the documents (here 11 documents with upper-projects, sub-projects, jobs, recorded time, offers, invoices,...).

Collection 07.12.2009 14:08:01

Collection [Edit file](#) [Report](#)

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Type	Description	State
1 % State	13-C 100,00	
2 % State	13-B 60,00	
3 % State	13-A 30,00	
4 TimeTracking	07.12.2009 12-1	
5 TimeTracking	02.12.2009 12-1	
6 Additional information	TimeTracking 02.12.2009 12-1	
7 Job	13-1 Development	07.12.2009
8 Milestone	13-A Programming 03.12.2009	
9 Project	13.2 Planning	Closed live
10 Project	13.1 Implementation	Closed live
☒ 11 Project	13 Implementation Projectile 3.0	Closed live

Afterwards the archival project will be accessed.

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Project 13 Implementation Projectile 3.0

Document ▾
Edit ▾
View ▾
Back references ▾
Actions ▾

Master data
Involved persons
Portfolio
Status
Budget
Financial data
Order data
Documentation
Misc

Project number
Number
Status

Description

Project start/end date
From
To

Parent project
Subprojects

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1 - 2 / 2

		Number	Description	Status
☐		1	13.1 Implementation	Closed live
☐		2	13.2 Planning	Closed live

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1 - 1 / 1

		Process number	Description	Begin date planning	End date planning
☐		1	13-1 Development	30.11.2009	09.12.2009

Milestones

No entries ▾

Grade of completion

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1 - 3 / 3

		Number	State
☐		1 %	13-A 30,00
☐		2 %	13-B 60,00
☐		3 %	13-C 100,00

... Continue...

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Last update: **2019/10/25 14:09**

