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3.03 Documents (... continued)

Elements for Multiple Selections:

If several entries can be assigned to field content, multiple selections are used. The fields of multiple selections consist of a central button for all editing functions (removal/delete, cut and paste, create new document, create report...) and the search window for the full-text search.

Project team

	Name	First name	EmployeeStatus
1	Conner	Jane	Fixed
2	Griffith	Jean	Fixed
3	Hahn	Katrina	Fixed
4	Jane	Conner	Fixed
5	Jones	Timothy	Fixed
6	Müller	Georg	Fixed

These elements contain generally also the following functionalities:

Project team

	Name	First name	EmployeeStatus
		Jane	Fixed
		Jean	Fixed
		Katrina	Fixed
		Conner	Fixed
		Timothy	Fixed
		Georg	Fixed

 = Deleting the marked elements of the multiple selections (without clipboard-function)

 = Cutting out the marked elements of the multiple selections (deleting with clipboard function)

 = Copying the marked elements of the multiple selections.

 = Pasting the marked elements of the multiple selections.

 = Searching all valid data records of the type

 = Creates a report for the selected data records of the multiple selections.

Project manager

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	Name	First name	EmployeeStatus
1	Conner	Jane	Fixed

Project team

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Remove
Cut
Copy
Add to clipboard
Paste
Find available documents
Create report from list
Toggle select

	First name	EmployeeStatus
	Jane	Fixed
	Jean	Fixed
	Katrina	Fixed
	Conner	Fixed
	Timothy	Fixed
	Georg	Fixed
	Adam	External

☒ = Inverts all the entries (mark all not marked entries and vice versa)

In the following example ... two employees out of the project team have to be promoted to project managers. For this purpose the team members have to be first marked, than copied/duplicated and...

Projektmanager

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	Name	Vorname	Mitarbeiterstatus
1	Müller	Julia	Festangestellt

Projektteam

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entfernen
ausschneiden
kopieren
alle verfügbaren Dokumente
Report aus Liste erzeugen
Selektion invertieren

	Name	Vorname	Mitarbeiterstatus
6	Müller	Julia	Festangestellt
7	Schaub	Peter	Festangestellt
8	Schaub	Peter	Festangestellt
9	Schröder	Sandra	Festangestellt

Project manager

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	Name	First name	EmployeeStatus
1	Conner	Jane	Fixed

Project team

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Remove
Cut
Copy
Add to clipboard
Paste
Find available documents
Create report from list
Toggle select

	Name	First name	EmployeeStatus
		Jane	Fixed
		Jean	Fixed
		Katrina	Fixed
		Conner	Fixed
		Timothy	Fixed
		Georg	Fixed
		Adam	External

... afterwards in the element project manager ...

Project manager

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	Name	First name	EmployeeStatus
		Jane	Fixed

Project team

page 1 of 1

Remove
Cut
Copy
Add to clipboard
Paste
Find available documents
Create report from list
Toggle select

	Name	First name	EmployeeStatus
1	Conner	Jane	Fixed
2	Griffith	Jean	Fixed
3	Hahn	Katrina	Fixed
4	Jane	Conner	Fixed
5	Jones	Timothy	Fixed
6	Müller	Georg	Fixed

... pasted.

Project manager

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	Name	First name	EmployeeStatus
1	Conner	Jane	Fixed
2	Müller	Georg	Fixed
3	Tate	Adam	External

Project team

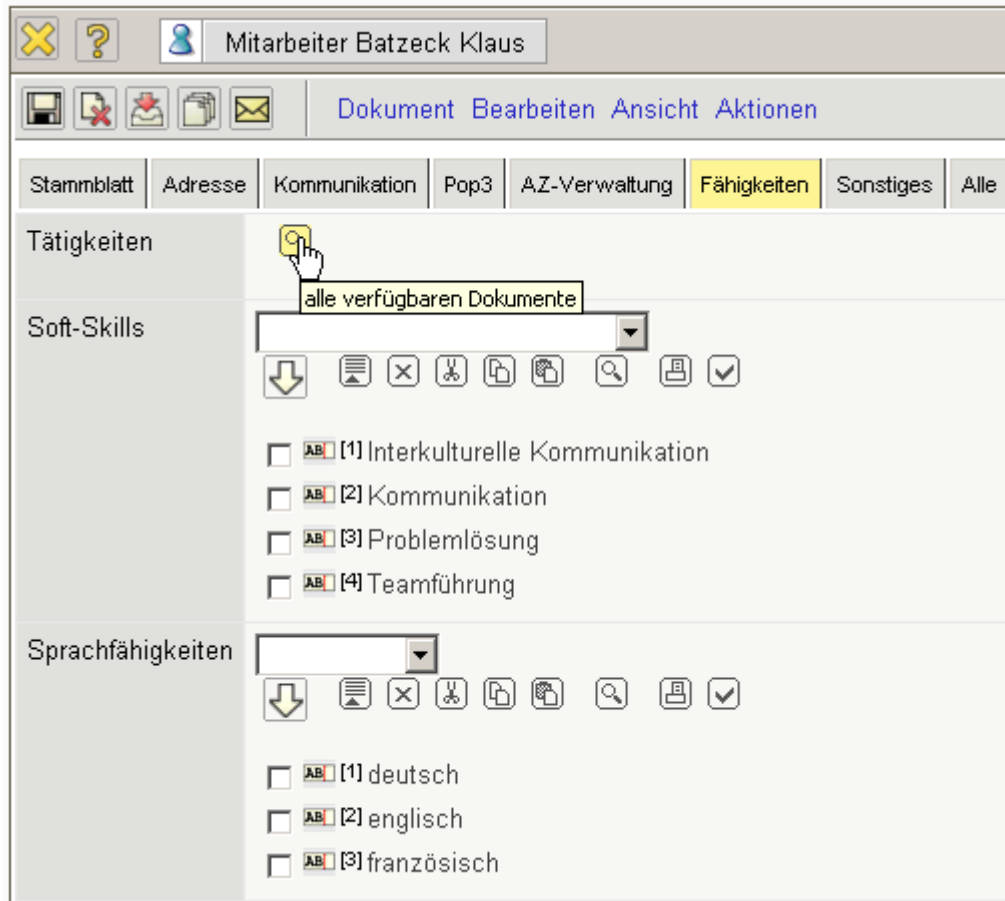
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	Name	First name	EmployeeStatus
1	Conner	Jane	Fixed
2	Griffith	Jean	Fixed
3	Hahn	Katrina	Fixed
4	Jane	Conner	Fixed
5	Jones	Timothy	Fixed
6	Müller	Georg	Fixed
7	Tate	Adam	External

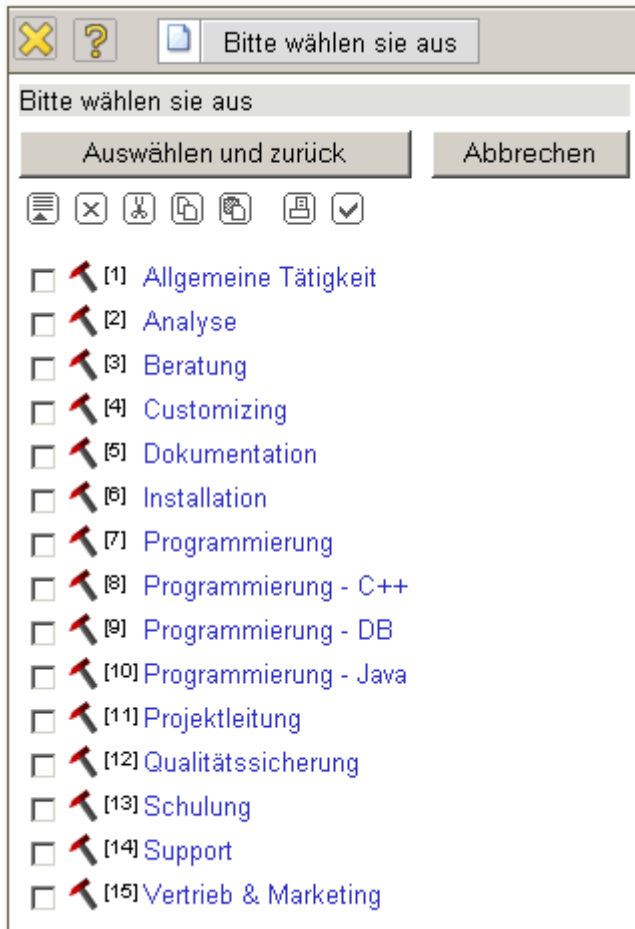
A multiple selection is either automatically defined by the system functionalities or manually. A

system functionality of this kind is for example the project team in the document project. All issuers (persons in charge) of the jobs are automatically transferred here. An example for the manual definition is the basis for the skill management of Projectile: Assigning occupations to the employees.

By clicking on the magnifying glass in the field occupations, a dialog is opened...



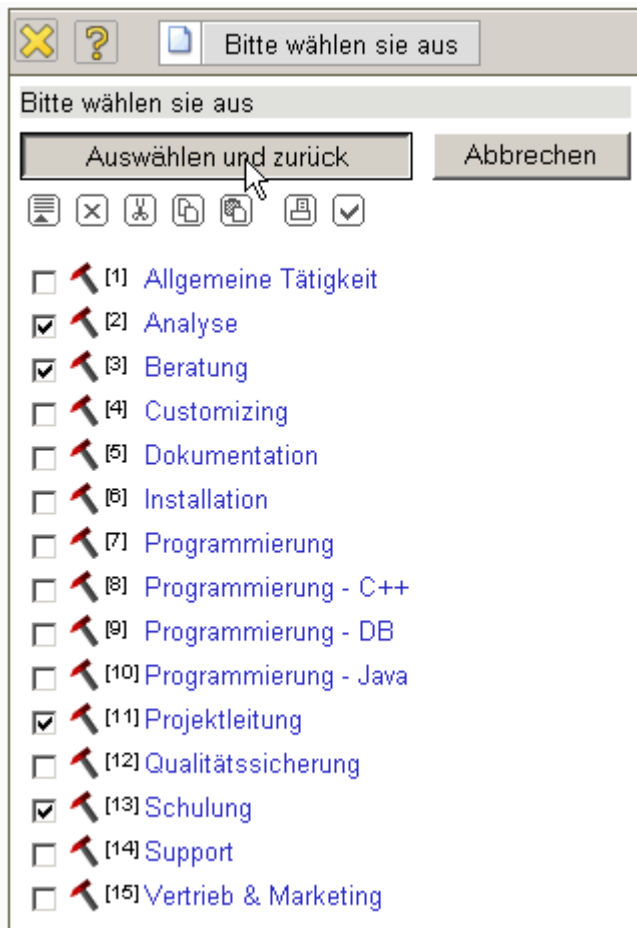
... with all defined occupations in the system.



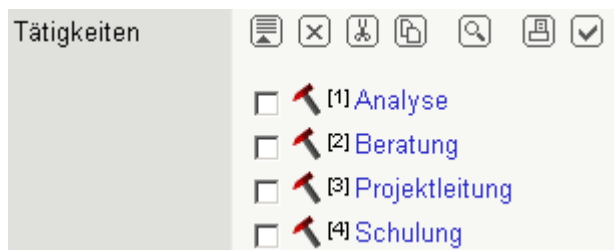
The screenshot shows a standard Windows-style dialog box with a title bar containing a close button (X), a help button (?), and a document icon. The title text is "Bitte wählen sie aus". Below the title bar, there are two buttons: "Auswählen und zurück" and "Abbrechen". Under these buttons is a row of icons: a list icon, a delete icon (X), a copy icon, a paste icon, a print icon, and a checkmark icon. The main area of the dialog contains a list of 15 items, each preceded by an unchecked checkbox and a red arrow icon. The items are numbered in brackets and followed by their names in German:

- ☐ [1] Allgemeine Tätigkeit
- ☐ [2] Analyse
- ☐ [3] Beratung
- ☐ [4] Customizing
- ☐ [5] Dokumentation
- ☐ [6] Installation
- ☐ [7] Programmierung
- ☐ [8] Programmierung - C++
- ☐ [9] Programmierung - DB
- ☐ [10] Programmierung - Java
- ☐ [11] Projektleitung
- ☐ [12] Qualitätssicherung
- ☐ [13] Schulung
- ☐ [14] Support
- ☐ [15] Vertrieb & Marketing

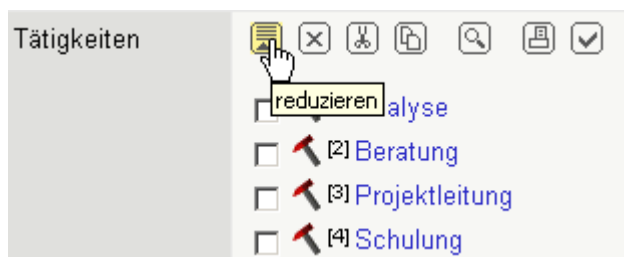
By marking the occupations and by activating the button "Selection and back" the marked occupations will be transferred...



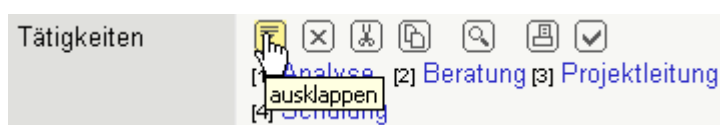
... into the employee document.



The example illustrates a compressed multiple selection. With ... the entries of the multiple selections are collapsed and ...



...and with  the entries of the multiple selections are expanded once again.



Project manager



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	Name	First name	EmployeeStatus
1	 Conner	Jane	Fixed
2	 Müller	Georg	Fixed
3	 Tate	Adam	External

Project team

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	Name	First name	EmployeeStatus
1	 Conner	Jane	Fixed
2	 Griffith	Jean	Fixed
3	 Hahn	Katrina	Fixed
4	 Jane	Conner	Fixed
5	 Jones	Timothy	Fixed
6	 Müller	Georg	Fixed
7	 Tate	Adam	External

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