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3.03 Documents (... continued)

Elements for Multiple Selections:

If several entries can be assigned to field content, multiple selections are used. The fields of multiple selections consist of a central button for all editing functions (removal/delete, cut and paste, create new document, create report...) and the search window for the full-text search.

Projektteam				
1 - 9 / 9				
	☒	Name	Vorname	Mitarbeiterstatus
1	☐	 Batzeck	Klaus	Festangestellt
2	☐	 Meier	Dieter	Festangestellt
3	☐	 Miller	Frank	Festangestellt
4	☐	 Miller	John	Festangestellt
5	☐	 Möller	Frauke	Festangestellt
6	☐	 Müller	Julia	Festangestellt
7	☐	 Schaub	Peter	Festangestellt
8	☐	 Schaub	Peter	Festangestellt
9	☐	 Schröder	Sandra	Festangestellt

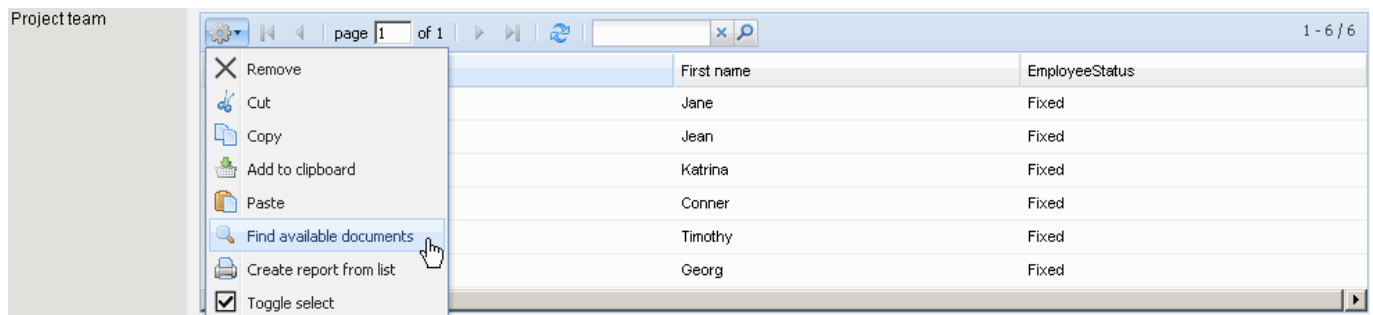
These elements contain generally also the following functionalities:

Projektteam

1 - 9 / 9

- entfernen
- ausschneiden
- kopieren
- alle verfügbaren Dokumente
- Report aus Liste erzeugen
- Selektion invertieren

		name	position	status
6		Müller	Julia	Festangestellt
7		Schaub	Peter	Festangestellt
8		Schaub	Peter	Festangestellt
9		Schröder	Sandra	Festangestellt



 = Deleting the marked elements of the multiple selections (without clipboard-function)

 = Cutting out the marked elements of the multiple selections (deleting with clipboard function)

 = Copying the marked elements of the multiple selections.

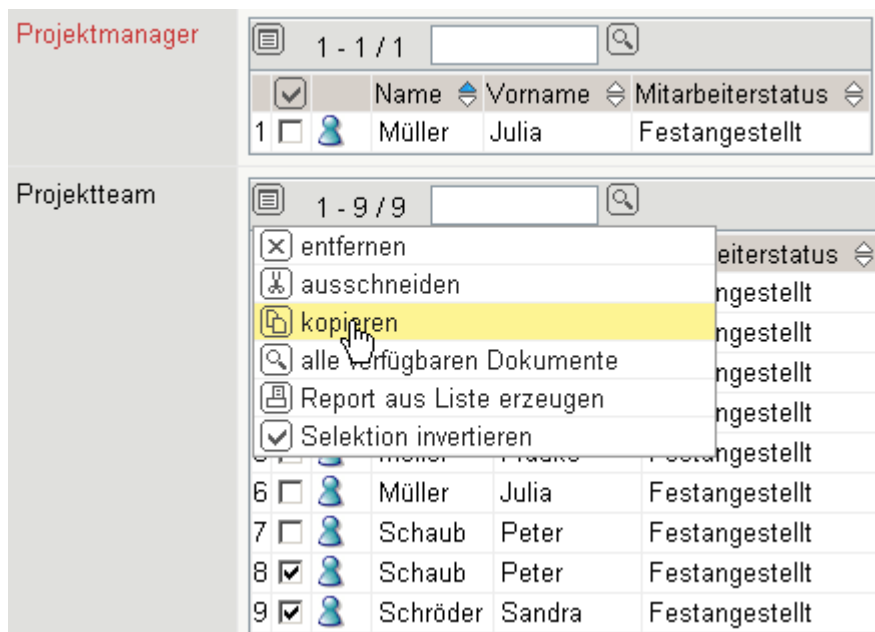
 = Pasting the marked elements of the multiple selections.

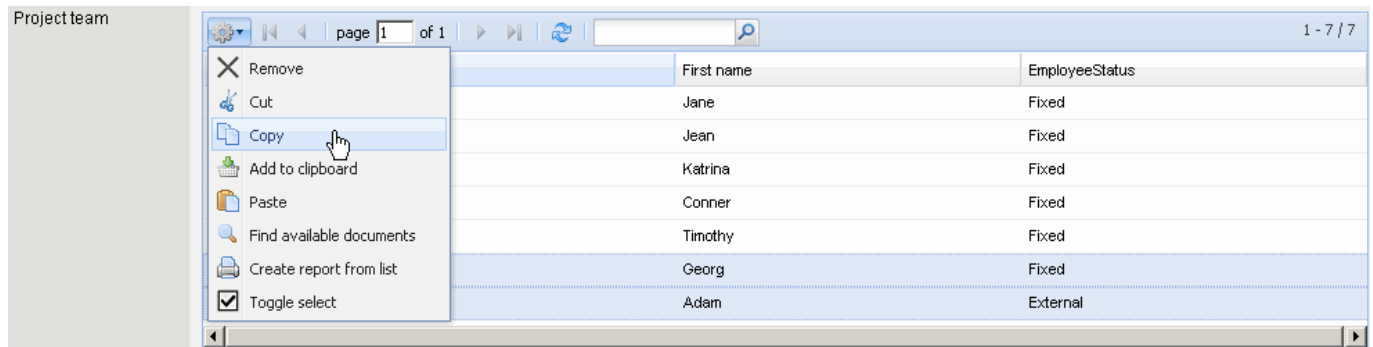
 = Searching all valid data records of the type

 = Creates a report for the selected data records of the multiple selections.

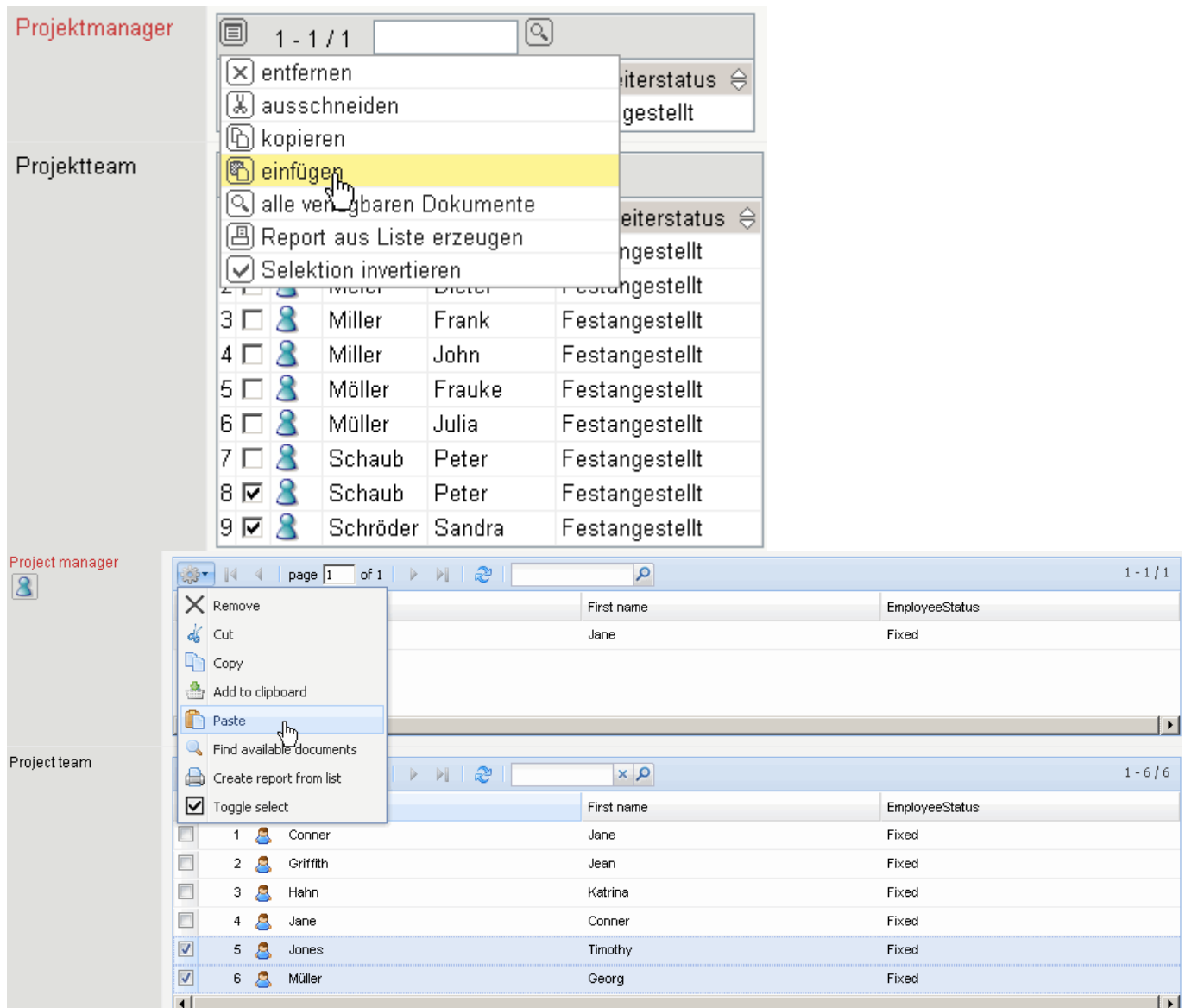
☒ = Inverts all the entries (mark all not marked entries and vice versa)

In the following example ... two employees out of the project team have to be promoted to project managers. For this purpose the team members have to be first marked, than copied/duplicated and...





... afterwards in the element project manager ...



... pasted.

Projektmanager		1 - 3 / 3			
☒		Name	Vorname	Mitarbeiterstatus	
1 ☐		Müller	Julia	Festangestellt	
2 ☐		Schaub	Peter	Festangestellt	
3 ☐		Schröder	Sandra	Festangestellt	

Projektteam		1 - 9 / 9			
☒		Name	Vorname	Mitarbeiterstatus	
1 ☐		Batzeck	Klaus	Festangestellt	
2 ☐		Meier	Dieter	Festangestellt	
3 ☐		Miller	Frank	Festangestellt	
4 ☐		Miller	John	Festangestellt	
5 ☐		Möller	Frauke	Festangestellt	
6 ☐		Müller	Julia	Festangestellt	
7 ☐		Schaub	Peter	Festangestellt	
8 ☒		Schaub	Peter	Festangestellt	
9 ☒		Schröder	Sandra	Festangestellt	

A multiple selection is either automatically defined by the system functionalities or manually. A system functionality of this kind is for example the project team in the document project. All issuers (persons in charge) of the jobs are automatically transferred here. An example for the manual definition is the basis for the skill management of Projectile: Assigning occupations to the employees.

By clicking on the magnifying glass in the field occupations, a dialog is opened...

Mitarbeiter Batzeck Klaus

Dokument Bearbeiten Ansicht Aktionen

Stammblatt Adresse Kommunikation Pop3 AZ-Verwaltung **Fähigkeiten** Sonstiges Alle

Tätigkeiten

alle verfügbaren Dokumente

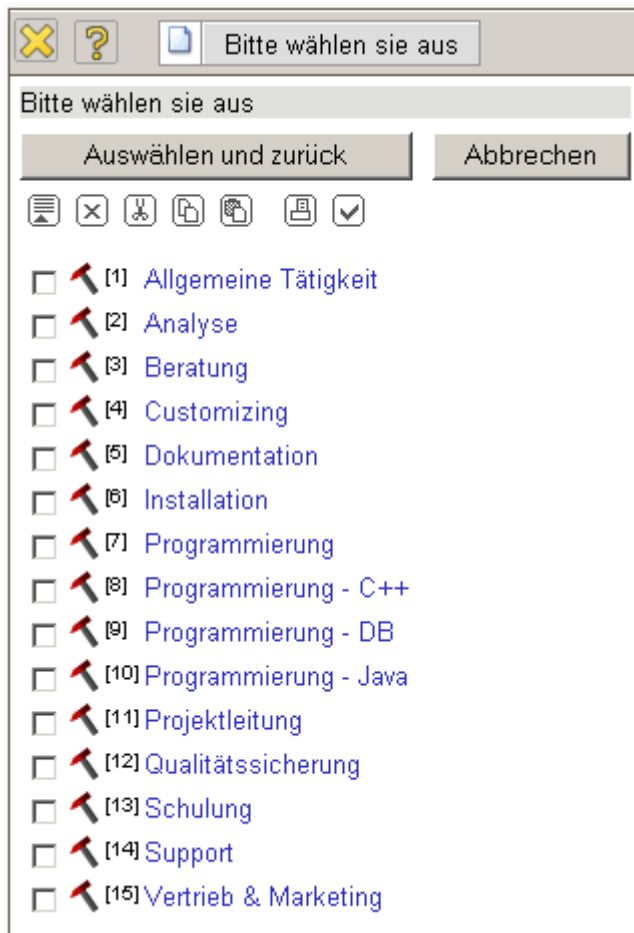
Soft-Skills

☐ [1] Interkulturelle Kommunikation
☐ [2] Kommunikation
☐ [3] Problemlösung
☐ [4] Teamführung

Sprachfähigkeiten

☐ [1] deutsch
☐ [2] englisch
☐ [3] französisch

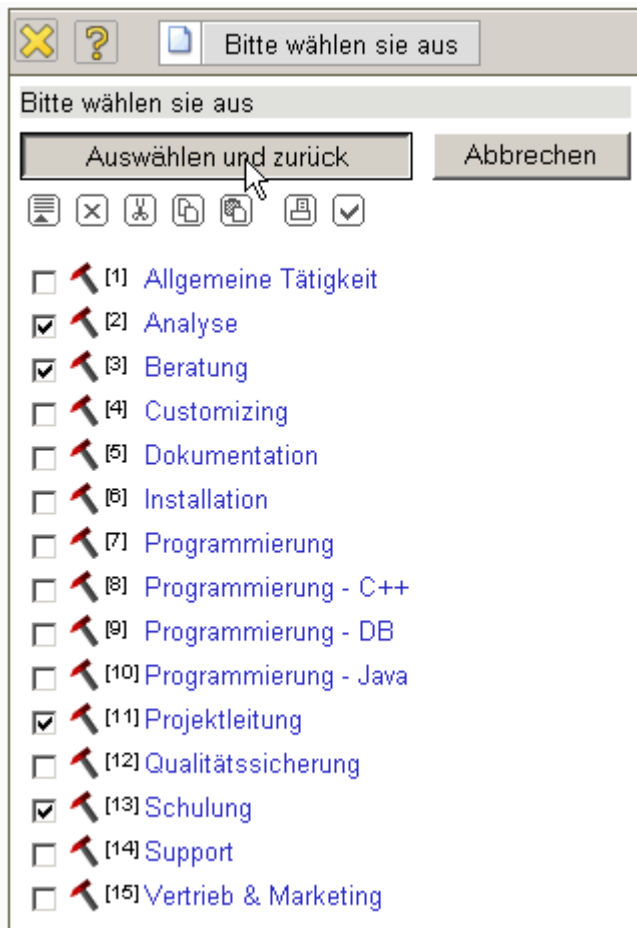
... with all defined occupations in the system.



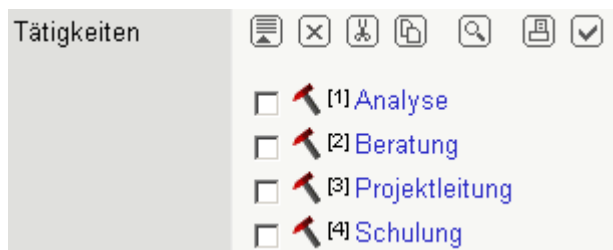
The screenshot shows a standard Windows-style dialog box with a title bar containing a close button (X), a help button (?), and a document icon. The title bar text is 'Bitte wählen sie aus'. Below the title bar, there are two buttons: 'Auswählen und zurück' and 'Abbrechen'. Under these buttons is a row of icons: a list icon, a close icon (X), a delete icon, a copy icon, a paste icon, a print icon, and a checkmark icon. The main area of the dialog contains a list of 15 items, each with an unchecked checkbox, a red arrow icon, a number in brackets, and a text label. The items are:

- ☐ [1] Allgemeine Tätigkeit
- ☐ [2] Analyse
- ☐ [3] Beratung
- ☐ [4] Customizing
- ☐ [5] Dokumentation
- ☐ [6] Installation
- ☐ [7] Programmierung
- ☐ [8] Programmierung - C++
- ☐ [9] Programmierung - DB
- ☐ [10] Programmierung - Java
- ☐ [11] Projektleitung
- ☐ [12] Qualitätssicherung
- ☐ [13] Schulung
- ☐ [14] Support
- ☐ [15] Vertrieb & Marketing

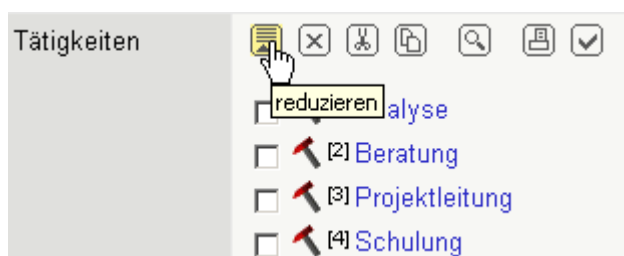
By marking the occupations and by activating the button "Selection and back" the marked occupations will be transferred...



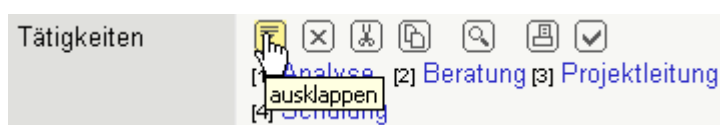
... into the employee document.



The example illustrates a compressed multiple selection. With ... the entries of the multiple selections are collapsed and ...



...and with  the entries of the multiple selections are expanded once again.



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Last update: **2019/10/25 14:09**