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2.05.04 Capacity Chart

The **Capacity Chart** consists of the resources charts (capacity utilisation and capacity overviews) and the calendar charts (overviews of absences, as vacation, illness, ...).

Tip: For more on this subject see chapter [4.12.1 Applying Charts](#) and [3.12.04 Capacity Chart](#).

The form consists of the following elements:

1. Name

CapacityChart 7 Capacity chart

Generate chart

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InputData Parameters Format Results

1. Name: *If you would like to save a chart please enter a description*

Description: 7 Capacity chart

Chart: 05 - Capacity utilisation evaluati

Report Selection:

- **Name:** In this field the name of the chart is defined, if this should be saved (for example, for time services or for administrating the chart results).
- **Description:** In this field the description of the chart is defined, if this should be saved.
- **Chart:** The employee chart contains the charts:
 - Capacity utilisation evaluation I, II and III
 - Capacity evaluation I, II and III
 - Calendar overview chart I and II

2. Input Data

2. Input data: Stellen Sie die Dokumente zusammen, für welche die Auswertung erzeugt werden soll. Benutzen Sie dazu (ggf. mehrfach) diese Suchmaschine. Achtung: Alle Dokumente, die in der Eingabebox aufgeführt sind, werden ausgewertet. Zum Entfernen Dokumente markieren und Option "entfernen" auswählen. Auch nicht markierte Dokumente werden berücksichtigt!

Search



Search word Category 

Input data

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☐		
☐	1	Cambridge

- **Search:** It is possible to search for data for the chart with this selection box. This search entry must relate to the supported categories.
- **Search machine: Search Word and Category:** This element is used to filter the selected data from the categories. Only the document type job, employee, project, occupations and unit is available for selection. How to operate the search machine is described in chapter 3.2.2.3 and can be performed, if necessary, a multiple amount of times.
- **Input Data:** Under this field, the selected selection criteria for the chart are listed. This input data can derive from the „professional search“(Profisuche), the standard search machine or the personal clipboard.

3. Main Parameters

3. Main parameters: Please select parameters:

Chart period 

Start 

End 

- **Chart Period:** This drop-down box refers to the chart's time span (elements start and end) and allows a parameterised definition of the time span for the time services. This selection (current week, current month, ..., next week, last week, ...) can be also used to simplify the manual definition of start and end.
- **Start and End:** In this field a time interval can be entered as selection criteria to limit the given period for the chart.

4. Further Criteria

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4. Further criteria: *Please enter further criteria here and select one of the charts in menu on top (right)*

Cost center

Category project

External order / project

Production effort

Period

ScaleMax

DisplayCapacity

RelevantProjectActivities

UpperLimit

LowerLimit

ProjectUtilization

HideJobDetail

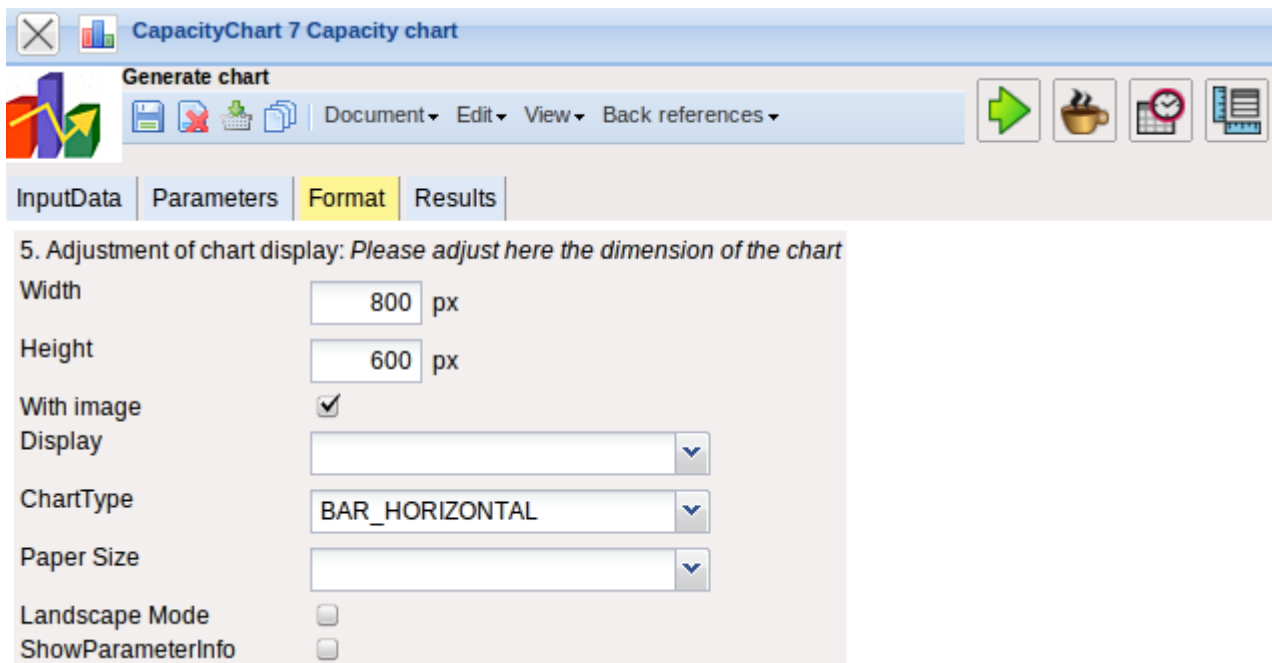
UseCache

Show absences

- **Cost Center:** Cost centers can be selected as selection criteria with this selection list. These cost centers refer to the cost center of the employee and limits the selection of the given employee (only employees are displayed, which are assigned to this/these cost center(s)).
- **Project Category:** Project categories can be selected as selection criteria with this selection list. These categories refer to the category of the project and limit the selection of the project (only projects are displayed, which are assigned to this/these project category/categories).
- **External Order/Project:** This selection refers to the external attribute of the project and limits the selection of the project (only external projects are displayed).
- **Period:** This check box is used for the capacity chart, in order to define a period (weekly, monthly, ...) for viewing the capacities for the selected employees.
- **Include Previous Month and Flexible Time:** The option include previous month includes the flexible time (overtime and undertime) of the previous month and the option include flexible

time includes all flexible hours (from the first employee contract; see also Working Time Administration).

5. Adjustment of Chart Display



The screenshot shows the 'CapacityChart 7 Capacity chart' window. The 'Format' tab is selected, displaying options for adjusting the chart's dimensions and appearance. The 'Width' is set to 800 px and the 'Height' to 600 px. The 'With image' checkbox is checked. The 'Display' dropdown is set to 'HTML'. The 'ChartType' dropdown is set to 'BAR_HORIZONTAL'. The 'Paper Size' dropdown is set to 'A4'. The 'Landscape Mode' checkbox is unchecked. The 'ShowParameterInfo' checkbox is unchecked.

5. Adjustment of chart display: *Please adjust here the dimension of the chart*

Width: 800 px

Height: 600 px

With image: ☒

Display:

ChartType:

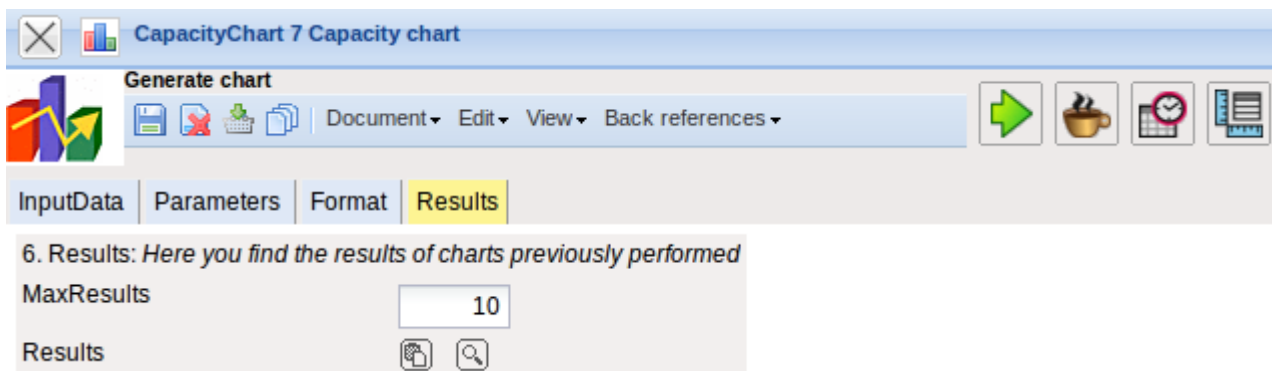
Paper Size:

Landscape Mode: ☐

ShowParameterInfo: ☐

- **Width:** The width in pixel (px) is determined for the graphical chart in this field.
- **Line Height:** The size of the font in points (pt) is determined for the graphical chart in this field.
- **With Image:** In addition to the lists, also graphics for various charts can be generated with this selection.
- **Display:** The generated chart can be generated in various formats with this selection. HTML (standard setting), CSV, XLS (MS Excel), PDF, RTF (text processing) are supported.
- **Chart Type:** A chart type can be selected for the generated chart with this selection. Projectile offers various types of bar charts (2D, 3D, verticle, horizontal, ...), column charts, line charts, area charts as well as pie charts an bubble charts.

6. Results



The screenshot shows the 'CapacityChart 7 Capacity chart' window. The 'Results' tab is selected, displaying the 'MaxResults' field set to 10. The 'Results' section shows a list of results with a search icon.

6. Results: *Here you find the results of charts previously performed*

MaxResults: 10

Results:

The results of the already processed chart are found in this tab.

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