

[previous](#) [Home](#) [next](#)

2.5.04 Capacity Chart

The **Capacity Chart** consists of the resources charts (capacity utilisation and capacity overviews) and the calendar charts (overviews of absences, as vacation, illness, ...).

Tip: For more on this subject see chapter [4.5 Handling with Charts](#) und [4.5.04 Capacity Chart](#).

Kapazitätenauswertung 17 Kapazitätenauswertung

Erzeugen einer Auswertung

Dokument Bearbeiten Ansicht Rückverweise

Eingabedaten Parameter Format Ergebnisse

1. Name: Wenn Sie die Kriterien der Auswertung speichern möchten, geben Sie einen Namen an

Name: 17

Bezeichnung: Kapazitätenauswertung

Auswertung: 11 - Auslastungsübersicht III

Report-Zusammenstellung:

2. Eingabedaten: Stellen Sie die Dokumente zusammen, für welche die Auswertung erzeugt werden soll. Benutzen Sie dazu (ggf. mehrfach) diese Suchmaschine

Profisuche:

Schnellsuche: schaub

Kategorie: Mitarbeiter

Eingabedaten

1	Unit 010 Nürnberg	
2	Mitarbeiter Schaub Peter	

3. Hauptparameter: Stellen Sie hier die wichtigsten Parameter ein:

Auswertungszeitraum: Aktuelles Quartal

Start: 01.10.2009

The form consists of the following elements:

1. Name

CapacityChart 2 CapacityChart

Generate chart

Document Edit View Back references

InputData Parameters Format Results

1. Name: If you would like to save a chart please enter a description

Name: 2

Description: CapacityChart

Chart: 11 - Capacity utilisation evaluation

Report Selection:

2. Input data: To gather all the documents relevant for the chart please use the search engine (if need be repeatedly)

Search:

Search word: Category: Unit

- **Name:** In this field the name of the chart is defined, if this should be saved (for example, for time services or for administrating the chart results).
- **Description:** In this field the description of the chart is defined, if this should be saved.
- **Chart:** The employee chart contains the charts:
 - Capacity Utilisation I, II and III
 - Capacity I, II and III
 - Calendar Overview I and II

2. Input Data

Input data

page 1 of 1

1 - 1/1

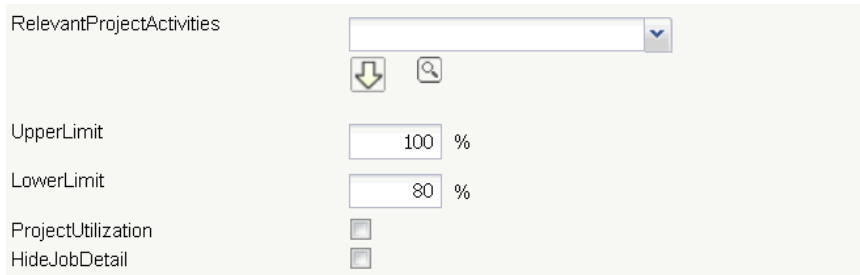
1	Unit Cambridge
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3. Main parameters: Please select parameters:

Chart period: Next quarter

Start: 01.01.2010

End: 31.03.2010



RelevantProjectActivities

UpperLimit 100 %

LowerLimit 80 %

ProjectUtilization ☐

HideJobDetail ☐

- **Search:** It is possible to search for data for the chart with this selection box. This search entry must relate to the supported categories.
- **Search machine: Search Word and Category:** This element is used to filter the selected data from the categories. Only the document type job, employee, project, occupations and unit is available for selection. How to operate the search machine is described in chapter 3.2.2.3 and can be performed, if necessary, a multiple amount of times.
- **Input Data:** Under this field, the selected selection criteria for the chart are listed. This input data can derive from the „professional search“(Profisuche), the standard search machine or the personal clipboard.

3. Main Parameters

- **Chart Period:** This drop-down box refers to the chart's time span (elements start and end) and allows a parameterised definition of the time span for the time services. This selection (current week, current month, ..., next week, last week, ...) can be also used to simplify the manual definition of start and end.
- **Start and End:** In this field a time interval can be entered as selection criteria to limit the given period for the chart.

Kapazitätenauswertung 17 Kapazitätenauswertung

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Erzeugen einer Auswertung

Dokument ▾ Bearbeiten ▾ Ansicht ▾ Rückverweise ▾

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Eingabedaten **Parameter** Format Ergebnisse

4. Weitere Kriterien: Geben Sie weitere Parameter hier ein und starten Sie dann die gewünschte Auswertung aus dem Menü oben rechts

Kostenstelle

▼

⬇

📄

🔍

Projektart

▼

⬇

📄

🔍

Externer Auftrag

▼

⬇

📄

🔍

Betriebstätigkeit

▼

⬇

📄

🔍

Periode

▼

Projektstatus

▼

⬇

📄

✕

✂

📄

📄

🔍

📄

✓

☐ **AB** ⁽¹⁾ aktiv

☐ **AB** ⁽²⁾ Vorleistung

obere Auslastungsgrenze

90

%

untere Auslastungsgrenze

75

%

Auslastung auf Projekte gruppiert

☒

AP-Details unterdrücken

☐

4. Further Criteria

CapacityChart 2 CapacityChart

Generate chart

Document Edit View Back references

InputData Parameters Format Results

4. Further criteria: Please enter further criteria here and select one of the charts in menu on top (right)

Cost center

Category project

External order / project

ProductionEffort

Period

- **Cost Center:** Cost centers can be selected as selection criteria with this selection list. These cost centers refer to the cost center of the employee and limits the selection of the given employee (only employees are displayed, which are assigned to this/these cost center(s)).
- **Project Category:** Project categories can be selected as selection criteria with this selection list. These categories refer to the category of the project and limit the selection of the project (only projects are displayed, which are assigned to this/these project category/categories).
- **External Order/Project:** This selection refers to the external attribute of the project and limits the selection of the project (only external projects are displayed).
- **Period:** This check box is used for the capacity chart, in order to define a period (weekly, monthly, ...) for viewing the capacities for the selected employees.
- **Include Previous Month and Flexible Time:** The option include previous month includes the flexible time (overtime and undertime) of the previous month and the option include flexible time includes all flexible hours (from the first employee contract; see also Working Time Administration).

Kapazitätenauswertung 17 Kapazitätenauswertung

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Eingabedaten Parameter Format Ergebnisse

5. Einstellungen zur Ansicht: Stellen Sie hier ein, wie die Grafik der Auswertung aussehen soll

Breite 800 px

Höhe 600 px

mit Abbildung ☒

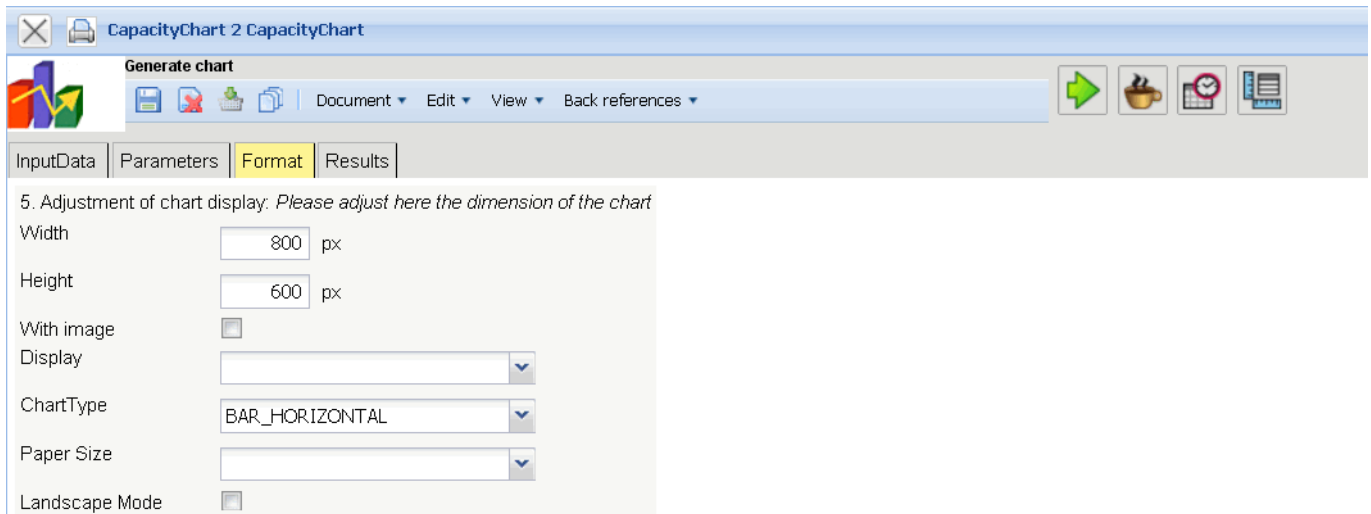
Display

Diagrammtyp Balken horizontal

Papierformat

Querformat ☐

5. Adjustment of Chart Display



CapacityChart 2 CapacityChart

Generate chart

Document Edit View Back references

InputData Parameters **Format** Results

5. Adjustment of chart display: *Please adjust here the dimension of the chart*

Width px

Height px

With image ☐

Display

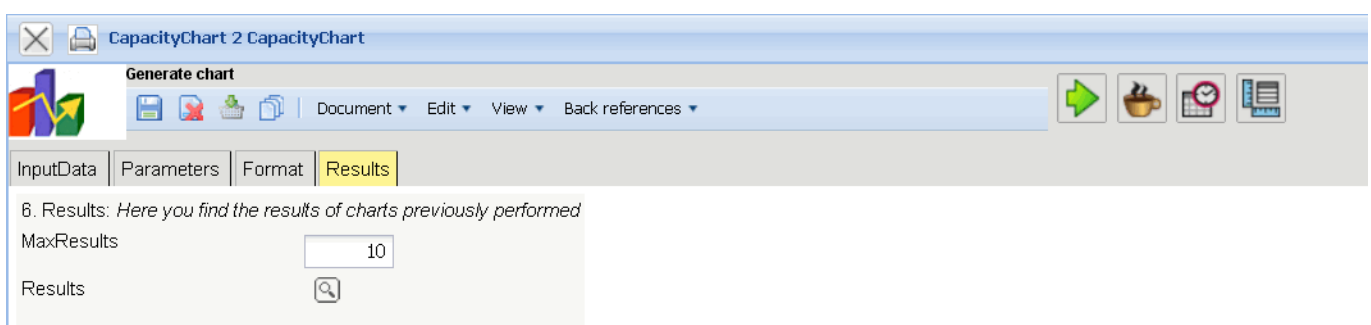
ChartType

Paper Size

Landscape Mode ☐

- **Width:** The width in pixel (px) is determined for the graphical chart in this field.
- **Line Height:** The size of the font in points (pt) is determined for the graphical chart in this field.
- **With Image:** In addition to the lists, also graphics for various charts can be generated with this selection.
- **Display:** The generated chart can be generated in various formats with this selection. HTML (standard setting), CSV, XLS (MS Excel), PDF, RTF (text processing) are supported.
- **Chart Type:** A chart type can be selected for the generated chart with this selection. Projectile offers various types of bar charts (2D, 3D, verticle, horizontal, ...), column charts, line charts, area charts as well as pie charts an bubble charts.

6. Results



CapacityChart 2 CapacityChart

Generate chart

Document Edit View Back references

InputData Parameters Format **Results**

6. Results: *Here you find the results of charts previously performed*

MaxResults

Results

The results of the already processed chart are found in this tab.

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