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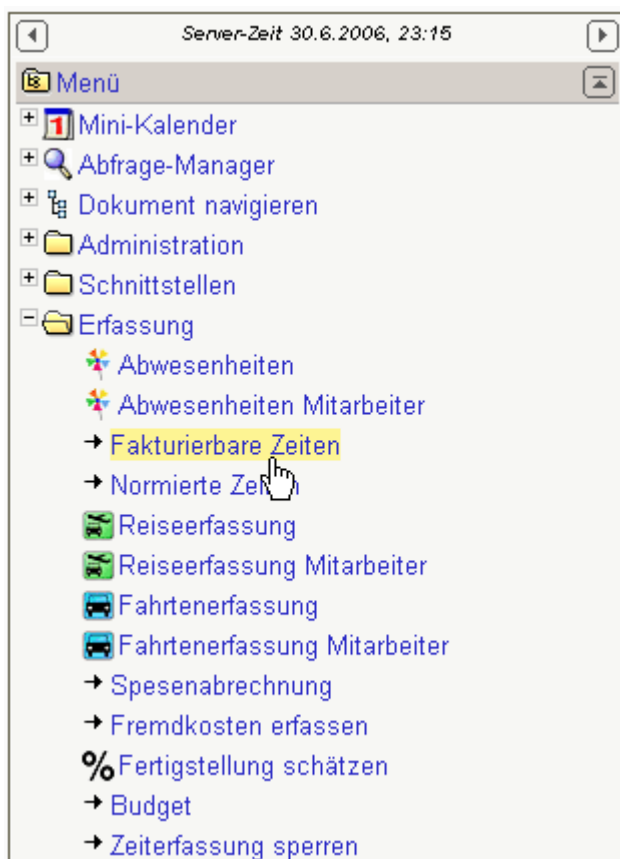
2.06 Rapid Entry and further Funktionalities

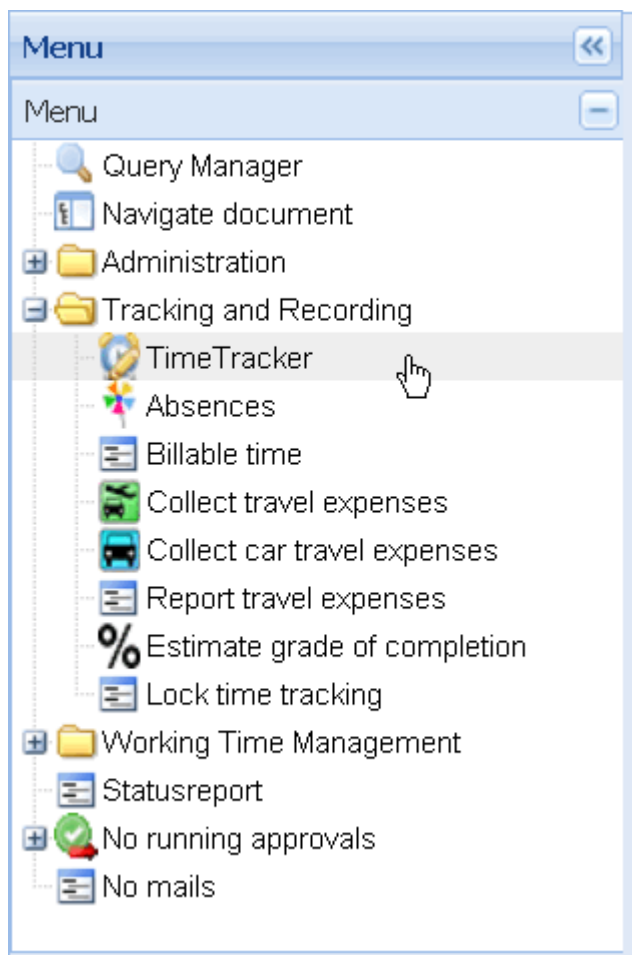
Projectile consist of various rapid entries, for example, absence entry (see also chapter 5.08.2 Absence Entry), the functionality "Billable Time" and the entry "Estimate Grade of Completion".

Overview of Rapid Entries:

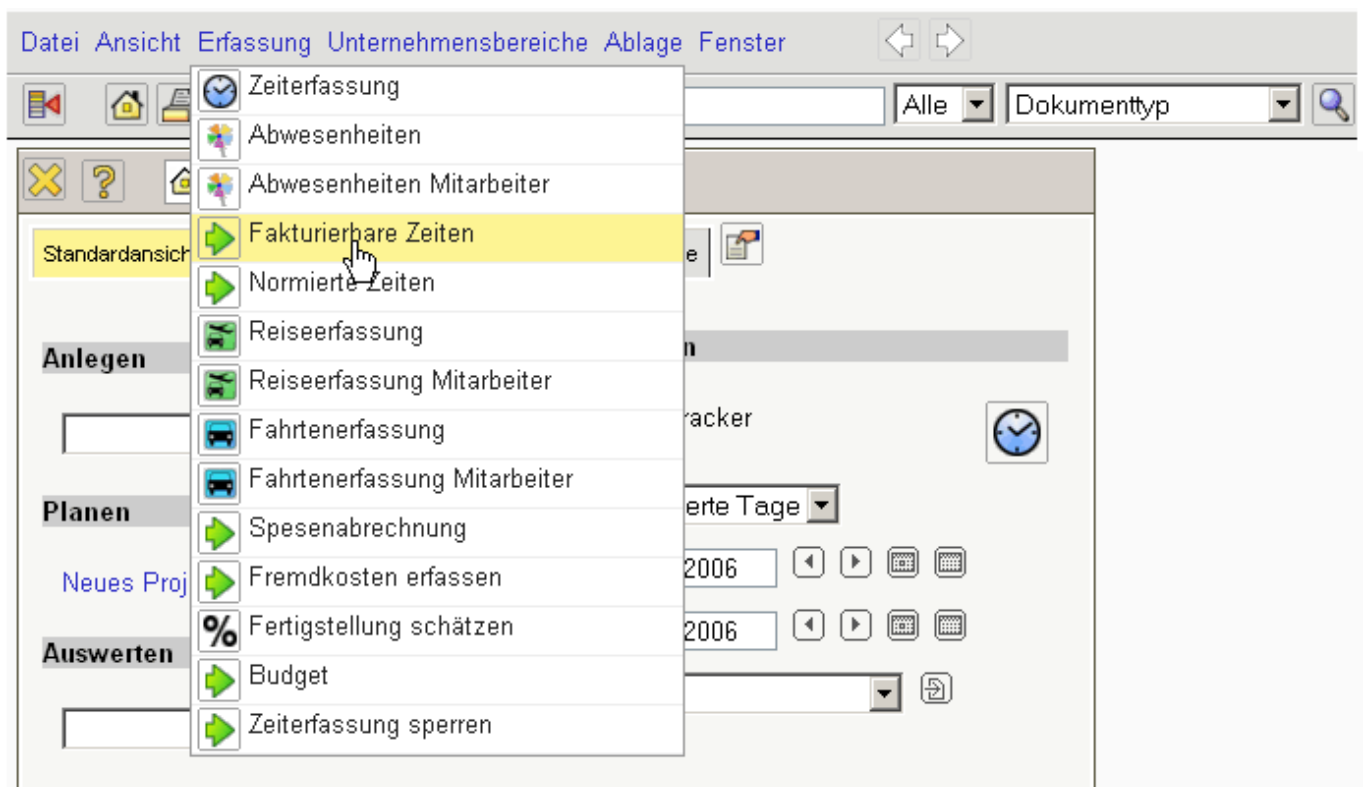
- [Absences and Absences Employee](#)
- [Billable Time](#)
- Normalized Time (no standard fuctionality)
- [Travel Expenses and Travel Expenses Employee](#)
- [Driving Expenses and Driving Expenses Employee](#)
- [Expense Account](#)
- [Estimate Grade of Completion](#)
- [Lock Time Tracking](#)

The rapid entries are stored in the left menu ...





... and in the top menu.



The screenshot displays the Projectile-Online-Handbuch interface. At the top, there is a navigation bar with icons for Clipboard, Logout, and search fields. Below this is a menu bar with options: Tracking and Recording, Offers, Projects, Invoices, Contacts, Human resources, and Administration. The 'Tracking and Recording' menu is open, showing a list of options: TimeTracker, Absences, Billable time, Collect travel expenses, Collect car travel expenses, Report travel expenses, Estimate grade of completion, and Lock time tracking. The 'TimeTracker' option is highlighted. The main content area is titled 'Tracking' and contains a 'TimeTracker' section with a clock icon. It includes a 'Selected days' dropdown menu, two date pickers set to '07.10.2009', and a section for 'Charting' with a dropdown menu and a green checkmark icon.

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