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2.02.06 Deadline

The **Deadline** form is used for estimating the expected date (due date) in which the milestone should be reached/accomplished. With these estimations, the data pool/base for the milestone trend analysis of the analysis module is set. Estimations can be made for any report date.

Tip: For more on this subject see chapter [4.2.07 Estimations](#).

Trendtermin 138.1-A-1 13.07.2009

Dokument Bearbeiten Ansicht Rückverweise

Trendtermin 138.1-A-1

Meilenstein 138.1-A Konzeptabnahme 10.07.2009

Berichtsdatum 01.07.2009

Termin 13.07.2009

Mitarbeiter Schaub Peter

Bemerkung Projekt läuft planmäßig, keine Besonderheiten (siehe auch Statusbericht)

Deadline 3-A-1 05.10.2009

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Deadline 3-A-1

Milestone 3-A Prototype 09.06.2009

Report date 05.10.2009

Milestone date 05.10.2009

Employee Timothy Jones

Note

The document type consists of the following elements:

- **Deadline:** This field is used for entering a number to which the date should belong to.

- **Milestone:** The field milestone defines the milestones, to which an estimation for the trend date should be made. Milestones can be defined in the milestones form.
- **Report Date:** This field specifies the report date on which the estimation was made. This field is occupied with the current date from the system. The information from this field are entered in the milestone trend analysis on the horizontal axis and are specified as a symbol on the lines of the respective milestone.
- **Milestone Date:** The field milestone date defines the estimated date, in which the the respective milestone is expected to reach/achieve. The information from this field are entered in the milestone trend analysis on the vertical axis.
- **Employee:** This field specifies the editor of the data record (the project employee) who defines the trend date for the selected milestone.
- **Comments:** This field is designated for comments concerning deadlines (for example, the reason for a delay).

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