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2.01.28 Commodity Group

The commodity group menu administers the commodity group as collection objects for articles in the system. These commodity groups can be organised hierarchically, which means each commodity group can consist of an unlimited amount of subordinate commodity groups. In the commodity group, information for example, relating to the supplier, commission and accounts for financial accounting can be stored.

Tip: For more on this subject see chapter [4.1.09 Article Administration](#) [4.1.09 Verwaltung von Artikeln](#).

The menu consists of the following elements:

On the “Master Data” tab:

- **Number:** This field specifies distinctly the commodity group.
- **Name:** This field describes the commodity group. This identification is used as an abbreviation of the commodity group.
- **description:** This alphanumeric field describes the commodity group. This description is used as a long description (255 characters).
- **Supplier and Commission:** This field specifies the supplier of the commodity group (usually the supplier of all articles of the commodity group), and if needed, with the corresponding

commission. The suppliers are administered in the contact menu.

- **Superordinate Commodity Group:** This selection list consists of all superordinate commodity groups (for example, product groups).
- **Subordinate Commodity Group :** This selection list consists of all subordinate commodity groups.
- **Article:** This selection list consists of all articles in this commodity group. The article is administered in the article menu and can be assigned to the commodity group here.

On the “Misc” tab:

- **Value-Added Tax:** In this field the value-added tax for the article in this commodity group is entered from the selection list. The value-added tax can be defined and modified in the value-added tax menu.
- **Expenses- und Revenue Account:** The expenses account and revenue account for postings can be stored here.
- **Comments:** This field is designated for entering ccomments.

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