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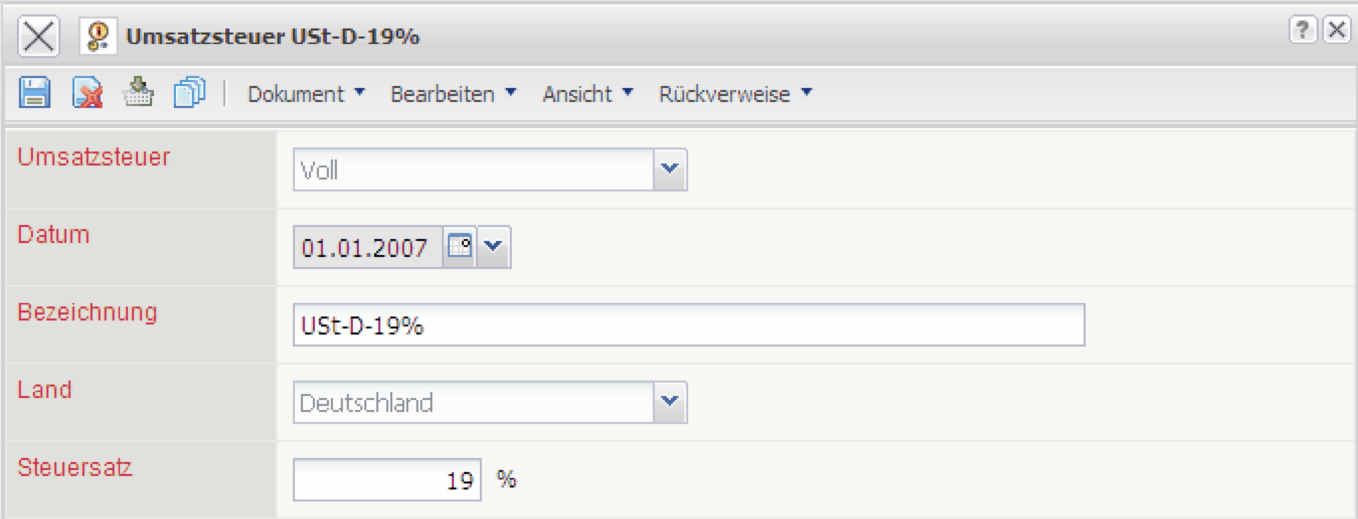
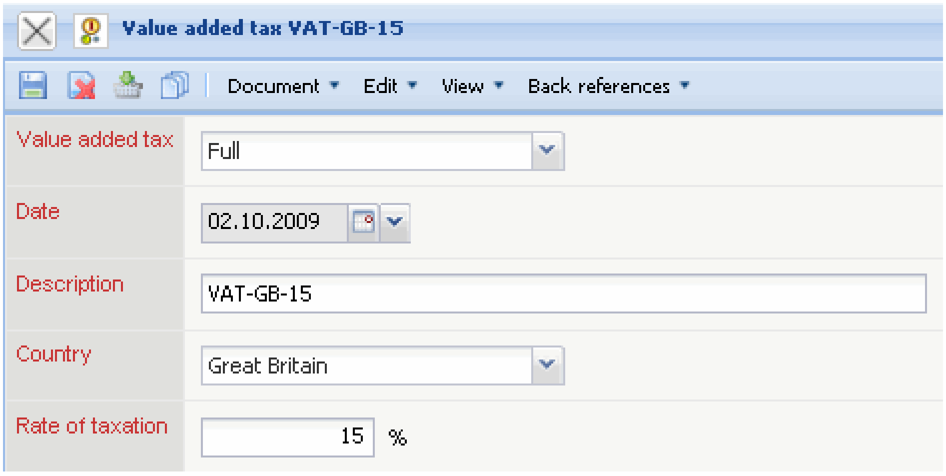
2.01.08 Value-Added Tax

The “Value-Added Tax” form administers the percentile for the country-specific value-added tax. These rates will be pulled-up for issuing proposals and issuing invoices (see also Proposal and Bill). Furthermore, these rates are of importance for the registering of the vouchers in the module Registration.

Tip: Further information on this topic can be found in chapter 4.1.02 Administration of Key Data.





The document type contains the following elements:

- **Value-Added Tax:** This alphanumeric field specifies the type of value-added tax for the defined country. Here the charastics “Full”, “Half” and “Free” are possible.
- **Date:** This date specifies the validity date of the value-added tax. While changing the value-added tax during the course of a project, both tax rates (dependent upon the time period) will be accounted for.
- **Description:** The field “Description” allows for the description of the value-added tax and has an informal character.
- **Country:** This field designates the value-added tax to the country where it is valid. The countries can be defined and changed in “Collections”. Within the system the value-added tax

is set by default (see also Document Type Configuration)

- **Tax Rate:** Through entering a numerical value here, the percentile of the value-added tax will be defined.