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2.01.08 Purchase Tax

The menu “Purchase Tax” administers the procentage for the country-specific purchase tax. These rates will be pulled-up for issuing proposals and issuing invoices (see also Proposal and Bill). Furthermore, these rates are of importance for the registering of the vouchers in the module Registration.

Tip: further information on this topic can be found under article [4.1.02 Administration of Key Data](#).

Umsatzsteuer	Voll
Datum	01.01.2007
Bezeichnung	USt-D-19%
Land	Deutschland
Steuersatz	19 %

The document type contains the following elements:

- **Purchase Tax:** This alphanumeric field specifies the type of purchase tax for the defined country. Here the characteristics “Full”, “Half” and “Free” are possible.
- **Date:** This date specifies the validity date of the purchase tax. While changing the purchase tax during the course of a project, both tax rates (dependent upon the time period) will be accounted for.
- **Description:** The field “Description” allows for the description of the purchase tax and has an informal character.
- **Country:** This field designates the purchase tax to the country where it is valid. The countries can be defined and changed in “Collections”. Within the system the purchase tax is set by default (see also Document Type Configuration)
- **Tax Rate:** Through entering a numerical value here, the procentage of the purchase tax will be defined.

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