

[previous](#) [Home](#) [next](#)

3.4 Invoicing

The invoice module serves the purpose of drawing up offers and invoices as well as internal settlement, enables the drawing up and further charging of incoming invoices and monitors incoming and outgoing payments.

With the foreign invoices component (see illustration 15), you have the possibility to record services by suppliers and to charge them to the project (incoming invoices). The outgoing invoice function provides an overview of all payments to your creditors.

Projectile supports several versions for the invoicing of services (see illustration 16): Outlays, fixed price, anticipated payment, completion and periodical invoicing. With the aid of various price models (project-related, customer-related, employee-related or combinations of these), you can invoice your customer in a flexible way depending on the agreement.

In the case of expenditure projects, you simply select the project or the sub-project you would like to invoice; Projectile enters all of the services that can be invoiced (jobs, receipts, travelling costs and other costs) into the invoice, whereby you can alter individual positions. Finally, you can have the invoice shown, have it printed out if desired and charge the services. On request, Projectile draws up the invoices/internal statements automatically at freely definable points in time (for example, at the end of the month/quarter for maintenance contracts or invoices for domains). Proof of time required for charging to your customary or "internal customer" can also be drawn up by Projectile at the touch of a button.

Rechnung CS-06-06-11

Rechnungs-ID: 4

Rechnungsnummer: CS-06-06-11

Projekt: CS07 Einführung Projectile

Status: Rechnung fakturiert

Zeitspanne: von bis

Betrag: 8.090,52 EUR

Umsatzsteuer: MwSt-D-Voll

Brutto: 9.385,00 EUR

Abrechnungsart: Aufwand

Abschlag: %

Angebot: CS-06-06-6

Mitarbeiter: Schaub Peter

Rechnungsdatum: 26.06.2006

Original-Rechnung:

Bemerkung:

Rechnungspositionen:

Pos.	Bezeichnung	Menge	Preis	Summe
01	CS07.1-1 Konzeptgespräche	12,00	100,00 €	1.200,00 €
02	CS07.1-2 Pflichtenheft erstellen	8,00	100,00 €	800,00 €
03	MySQL-Entwicklung	1,00	4.000,00 €	4.000,00 €
04	Reise 115 Schaub Peter Workshop	1,00	1.087,90 €	1.087,90 €
05	Reise 116 Schröder Sandra Workshop	1,00	1.002,62 €	1.002,62 €
			Gesamt Netto	8.090,52 €
			MwSt.: 16%	1.294,48 €
			Gesamt Brutto	9.385,00 €

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Rechnung 0004

Rechnungsnummer: CS-06-06-11
 Projekt: Einführung Projectile

Position	Bezeichnung	Anzahl	Preis	Summe
4-1	Arbeitspaket CS07.1-1 Konzeptgespräche	8,00 h	1	800,00
4-2	Arbeitspaket CS07.1-1 Konzeptgespräche	4,00 h	0,5	365,00
4-3	Arbeitspaket CS07.1-2 Pflichtenheft erstellen	8,00 h	1	800,00
4-4	Reise 115 Schaub Peter Workshop	1,00 h	0,125	1.087,90
4-5	Reise 116 Schröder Sandra Workshop	1,00 h	0,125	1.002,62
4-6	Fremdrechnungspositionen 3-2 MySQL-Entw.	1,00 h	0,125	4.000,00

Zahlungseingänge:

☐ CS-06-06-11

Illustration 16: Drawing up an invoice

The contracts in Projectile administer periodical invoicing with their general conditions. This functionality can, for example, be used for maintenance and support contracts. This function also supports the definition of payment plans according to milestones, deadlines and freely selectable dates.

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