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2.04.07 Payment Plan

The **payment plan** mask manages the dates for invoicing. The payment plans in Projectile are part of contract management (see also Contract) and contain information about the date of invoicing or the required percentage of completion and the percentage or absolute discount of the partial invoices.

The screenshot shows a software interface for creating a payment plan. The title bar reads 'Zahlungsplan 2-1 1. Zahlung des Festpreisprojektes'. Below the title bar are icons for document, edit, and view, followed by menu items 'Dokument', 'Bearbeiten', and 'Ansicht'. The form contains the following fields:

- Vertrag**: 000123
- Position**: 2-1
- Bezeichnung**: 1. Zahlung des Festpreisprojektes
- Datum**: von 04.11.2019 (with a calendar icon)
- Fertigstellung**: %
- Abschlag**: %
- Betrag**: 12.500,00 EUR
- Bemerkung**: (empty text area)
- Fakturierbar**: fakturiert (with a checked checkbox)
- Ausgangsrechnung**: (empty text area)

The document category payment plan consists of the following elements:

- **Contract:** This field assigns a unique identification number to the contract, which is assigned automatically by the system.
- **Item:** This field identifies the number of the contract item using a unique number that is automatically preset by the system.
- **Description:** This field indicates the description of the contract item.
- **Date:** This field indicates the date of partial billing.
- **Completion:** This field can be used as an alternative to the date if no fixed date has been agreed for the partial bill, but a percentage of completion.
- **Budget Billing, Amount:** If a date in the payment plan is reached, the system generates a budget billing invoice with the budget billing amount (percentage of the total budget from the order confirmation, quotation or the planned sales of the project) or the absolute amount (see also Contract and Invoice). The basis of the calculation for the total amount is as follows: First the order value of the project or order confirmation, then the quotation value, and as the last step the planned revenue of the project (tab "Budget").
- **Comment:** This field allows you to enter remarks on the invoice item.
- **Invoiced:** This indicator is set if the payment plan has already been invoiced.
- **Invoice:** This field contains the number of the created invoice. This invoice number can be used to access the existing invoice.

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