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2.02.07 Completion (Degree of Completion)

The **completion** mask allows you to assign key figures for project progress. You can make these assignments on any report date. The project status is determined by the variance between the plan/actual comparison and the percentage of completion of a project.

The document category consists of the following elements:

Master Sheet

The screenshot shows a web-based form titled 'Fertigstellung 045-A 67,35 20,00'. The form has a menu bar with 'Dokument', 'Bearbeiten', 'Ansicht', and 'Aktionen'. Below the menu are two tabs: 'Stammblatt' (selected) and 'Sonstiges'. The form fields are as follows:

Nummer	045-A	
Projekt	045 Implementierung bei CS	
Berichtsdatum	27.10.2019	
Restaufwand	20:00	2,500 Pt
Fertigstellung	67,35 %	
Mitarbeiter	002 Schaub Peter	
Bemerkung		

- **Basic Information:**

- **Number:** This alphanumeric field indicates the unique number of the degree of completion.
- **Project:** In this field, you select the project for which you want to provide an estimate of the degree of completion. The projects can be defined and changed in the mask project.
- **Report Date:** The field Report date indicates the date on which the estimate of the degree of completion was made. The system automatically enters the current date in this field.
- **Remaining Effort:** This field is either the entry for the remaining effort and from this the system determines the percentage of completion or (if the percentage of completion is entered) the remaining effort is displayed here.
- **Employee:** This field indicates the employee who estimated the percentage of completion. Employees can be managed in the mask Employees.
- **Comment:** This field allows you to enter comments on the percentage of completion.

Miscellaneous

Fertigstellung 159.1.2-A 90,00

Dokument Bearbeiten Ansicht Aktionen

Stammblatt Sonstiges

Nummer 117.1.2-A

Fakturiert ☐ Rechnungsposition

Erklärung

- **Number:** This field displays the number of the completion. The number is automatically assigned alphabetically by the system.
- **Invoiced:** Indicates whether the percentage of completion has been used for invoicing.
- **Invoice Item:** This field is automatically linked to the A/R invoice for partial invoices.
- **Erklärung:** This field allows you to enter an explanation of the completion.

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